

CAROLINE HASLETT PRIMARY SCHOOL

Headteacher: Paul Quinton B.Ed Hons



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Charity No. 1082968



19th July 2024

Dear parents/carers,

Working together to improve school attendance

Thank you for supporting us this academic year, as you know we have been striving towards meeting our expected attendance requirements of 96.7%, we finish on 96.1% still some room for improvement.

The Department for Education has released a new national framework setting out standards and expectations for national school attendance.

As per the school attendance policy, the school will require parents to observe the term dates as published on the school website. The Headteacher is unable to authorise holidays during term-time. Authorised leave may only be granted at the discretion of the Headteacher alongside our Learning Mentor where there are exceptional circumstances. Exceptional circumstances must be requested in writing by emailing: schooloffice@carolinehaslett.milton-keynes.sch.uk at least **four weeks** in advance. **A meeting with our Learning Mentor will be necessary.**

Regular attendance at school is a parental responsibility and permitting absence from school without a good reason creates an offence in law and may result in prosecution.

We will support parents to perform their legal duty to ensure their children of compulsory school age attend regularly, and we will promote and support punctuality in attending lessons.

Please follow the link to the national Framework 'Working together to improve school attendance' which is effective from the 19th August 2024. **Please be aware that the penalty notice fines for school attendance are changing.** Please familiarise yourself with the attached.

www.gov.uk/government/publications/working-together-to-improve-school-attendance

Yours sincerely,

Paul Quinton
Head Teacher



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for Excellence in the
Teaching of Mathematics



PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE CHANGING

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for Penalty Notice Fines issued after 19th August 2024.

First Offence

The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:

£160 per parent per child if paid within 28 days.

Reduced to £80 per parent per child if paid within 21 days.

Second Offence (within 3 Years)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:

£160 per parent per child to be paid within 28 days. No reduced rate will be offered.

Third Offence

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued and the case will be presented straight to the Magistrates Court.

Magistrates fines can be up to £2500 per parent per child.

Cases found guilty in Magistrates Court can show on a Parents future DBS certificate, due to 'failure to safeguarding a child's education'.

10 SESSIONS (5 DAYS OF UNAUTHORISED ABSENCE IN A 10-WEEK PERIOD

Penalty Notice Fines will be considered when there have been 10 sessions of unauthorised absence in a 10-week period.

Please follow the link for the Publication that will start from the 19th August
www.gov.uk/government/publications/working-together-to-improve-school-attendance